HR and Talent Manager

People, Hiring and Internships · Series A Team · AUX-PPL-SA-01

Reference	AUX-PPL-SA-01	**Level**	Mid to senior, 7+ years
Reports to	Chief Operating Officer (until appointed, Dr. Mamdouh Yanni, Founder and CTO)	**Location**	Dubai
Employment	Full time, UAE employment contract	**Start**	From our Series A round; until then, run by the founding team with external advice

About Auxionetics

Auxionetics Artificial Intelligence L.L.C S.O.C is an IP-led robotics company in Dubai. Our patent-pending technology aims to let people and robots work safely side by side, and its first use will be the Smart Robot Mechanic: a car-service bay in which two collaborative arms will take on the repetitive, physically demanding work while a skilled technician stays in charge of every job. Six US patent applications and an international (PCT) application have been filed. We will run our own workshops in Dubai and license our Human-Robot Collaboration platform once it runs reliably in daily operation.

Why this role matters

As we grow from two pilot workshops to a network, every hire will shape the company for years. You will build how Auxionetics hires, welcomes, pays and develops people, run our university internship program, and make sure every step is fair and lawful.

What you will own

- **Hiring.** Run recruitment across engineering, operations and site crews: role design, sourcing, structured interviews and offers.
- **Employment.** Manage contracts, onboarding, probation and records under UAE labor law.
- **Payroll and benefits.** Run payroll through the Wage Protection System, health insurance and leave, with Finance.
- **Internships.** Own the internship program: placements, training agreements, mentors and assessments.
- **Policies.** Maintain the employee handbook and policies, with Legal.
- **Culture.** Build performance reviews, training plans and an inclusive, safety-first culture.

Minimum qualifications

- 7+ years in HR, including hiring and employee relations in the UAE.
- Strong working knowledge of UAE labor law, work permits and the Wage Protection System.
- Experience setting up HR processes in a start-up or fast-growing company.
- Clear written English.

Preferred qualifications

- Technical or engineering recruitment.
- University partnerships and internship programs.
- CIPD or SHRM certification.

- Arabic.

Your first year

By	What success looks like
3 months	Hiring, contracts and onboarding brought in-house; HR systems running.
6 months	Site crews for the next workshops hired to plan; internship placements agreed with partner universities.
12 months	Every new workshop staffed and trained before opening; internship cohort completed.

How we work

- **Safety first.** Every site, process and decision starts with the safety of people near our robots and in our workshops.
- **Measured, not claimed.** We set targets, measure them, and report what we find, to our team, partners and investors alike.
- **Written and accountable.** Small teams, clear owners, decisions written down.

What we offer

- An early role in a company set to scale its robotic workshops, working closely with a founder who has almost 30 years of engineering experience, including 12 in Silicon Valley.
- A competitive salary; company-paid visa, work permit and health insurance; annual leave and end-of-service gratuity under UAE law.

Conditions. Every offer is conditional on the close of our Series A round, satisfactory checks, a UAE work permit, and an agreement assigning to the company the IP created in employment.

> **How to apply.** Email your CV and a short note on the teams you have built to careers@auxionetics.com, quoting AUX-PPL-SA-01. Shortlisted candidates will have an interview and an HR case with the leadership team. CVs are used only for recruitment and deleted within 12 months unless the candidate joins us. **Auxionetics is an equal-opportunity employer** and selects on merit alone.