Government Relations Officer

Licensing, Permits and Authorities · Series A Team · AUX-COM-SA-02

Reference	AUX-COM-SA-02	**Level**	Mid-level, 5+ years
Reports to	Chief Operating Officer (until appointed, Dr. Mamdouh Yanni, Founder and CTO)	**Location**	Dubai
Employment	Full time, UAE employment contract	**Start**	From our Series A round

About Auxionetics

Auxionetics Artificial Intelligence L.L.C S.O.C is an IP-led robotics company in Dubai. Our patent-pending technology aims to let people and robots work safely side by side, and its first use will be the Smart Robot Mechanic: a car-service bay in which two collaborative arms will take on the repetitive, physically demanding work while a skilled technician stays in charge of every job. Six US patent applications and an international (PCT) application have been filed. We will run our own workshops in Dubai and license our Human-Robot Collaboration platform once it runs reliably in daily operation.

Why this role matters

A new kind of workshop needs the right approvals, on time. You will be our link with Dubai and federal authorities: licenses, visas, permits and approvals for every site and every employee, handled correctly and without delay.

What you will own

- **Company licensing.** Manage our Dubai Economy and Tourism license, activity changes and renewals.
- **Site approvals.** Secure approvals for each workshop from the relevant authorities, with HSE and Operations.
- **People.** Process work permits, visas, Emirates IDs and medical tests, with HR.
- **Records.** Keep a calendar of every license, permit and renewal date, with reminders well in advance.
- **Authorities.** Build working relationships with authority staff and follow new regulations that affect us.
- **Arabic documents.** Prepare and check Arabic correspondence and documents.

Minimum qualifications

- 5+ years as a government relations or PRO officer in Dubai.
- Hands-on experience with DET, MoHRE, GDRFA and municipality processes.
- Fluent Arabic and English, spoken and written.
- Accuracy and discretion with personal and company documents.

Preferred qualifications

- Experience with workshop, industrial or automotive licensing.
- Civil defense approvals.
- A UAE driving license.

- Experience in a start-up.

Your first year

By	What success looks like
3 months	License calendar for the network complete; approvals for the next sites under way.
6 months	Work permits and visas for new hires completed on time.
12 months	All approvals in place before each new workshop opens.

How we work

- **Safety first.** Every site, process and decision starts with the safety of people near our robots and in our workshops.
- **Measured, not claimed.** We set targets, measure them, and report what we find, to our team, partners and investors alike.
- **Written and accountable.** Small teams, clear owners, decisions written down.

What we offer

- An early role in a company set to scale its robotic workshops, working closely with a founder who has almost 30 years of engineering experience, including 12 in Silicon Valley.
- A competitive salary; company-paid visa, work permit and health insurance; annual leave and end-of-service gratuity under UAE law.

Conditions. Every offer is conditional on the close of our Series A round, satisfactory checks, a UAE work permit, and an agreement assigning to the company the IP created in employment.

> **How to apply.** Email your CV and a short note on the approvals you have handled to careers@auxionetics.com, quoting AUX-COM-SA-02. Shortlisted candidates will have an interview, in English and Arabic, with the leadership team. CVs are used only for recruitment and deleted within 12 months unless the candidate joins us. **Auxionetics is an equal-opportunity employer** and selects on merit alone.